

Group Accountant

Seatronics Vision and Mission

Seatronics are the Marine Technology Specialists. With our solution focused culture, engineering strength and extensive product knowledge, our vision is to remain the leading provider of marine electronics solutions to the global subsea market. We supply specialist subsea solutions pursuing excellence both in engineering capability and customer support. Our continually developing expertise allows us to provide full service capability on demand encompassing rental, sales, service & repair, calibration, personnel and asset management.

Overall Purpose of Role

The Group Accountant works closely with the Head of Finance to ensure the management and coordination of the company's financial function across the group is completed in line with expectations. The role is integral in managing the capex process, including the financial evaluation of proposed capital expenditure, submission of capex requests to Acteon Group for approval, and monitoring performance of assets purchased against assumptions per the approved capex request, as well as monitoring and reporting on the overall utilisation and financial return of the rental asset fleet. The role involves financial accounting, consolidation, asset management, cost management, budgeting, finance, audit and tax to meet the company's business requirements. The Group Accountant will also support the finance teams in our operating regions to create a best in class reporting and financial governance framework.

Relationships: Reports to Head of Finance, liaises with senior managers and the finance team.

Key Responsibilities and Accountabilities

Working within corporate strategies and policy frameworks, the responsibilities of the Group Accountant will include but not be limited to the following tasks.

- To assist in the designing, proposal and implementation of financial strategies, guidelines and procedures within principles and policies set by the organization to meet finance requirements supporting short and long-term business needs.
- To work with the Head of Finance to ensure the maintenance of the organization's general ledger and related accounting practices.
- To assist with the management of company-wide budgeting, financial planning, control, and reporting policies and practices.
- To undertake capex investment appraisals and oversee the capex request processes.
- To conduct rental asset performance reviews and report the results.
- To prepare monthly consolidated financial reports as required for internal purposes and by the company's shareholder (Acteon) in line with month end reporting deadlines
- To support the input of the group's results (Best Guess, Actuals, Forecast, Budget) into Acteon's centralised reporting system TM1 within prescribed deadlines
- To work with the Head of Finance to provide economic analyses, studies, and counsel on all matters of potentially significant financial impact to the company, including economic/competitive trends, pricing, cash flow, product line evaluation and capital additions to the business.
- To assist with ensuring compliance of the organization's practices with applicable legislation and tax authorities.
- To take a role in scoping and implementing any future financial systems upgrade and to work with stakeholders to define business and systems requirements to ensure accurate financial and management reporting.
- To support the Head of Finance in training of the organisation's Financial Controllers as well as junior members of the finance teams in new systems, processes and best practices
- To prepare the monthly reconciliation of intra-Seatronics intercompany balances and liaise with regional controllers as required in order to ensure balances eliminate correctly at group level
- Prepare and circulate data for the monthly accrual and invoicing of intra-Seatronics cross hire accruals
- Support the Head of Finance and Controllers with additional year end reporting requirements and the annual audit process
- Perform internal audit reviews from time to time to check compliance with internal and external financial standards and best practices

Experience and Qualifications

- Bachelor's degree or equivalent in relevant field
- Qualified Accountant (CA, ACCA, CIMA, CIPFA), with around 3 years post qualification experience.
- Experience of working in a finance office environment in a global organisation.
- Experience of working with non-financial managers.

Skills and Knowledge

- Comprehensive knowledge of global financial reporting requirements including consolidation
- Strong IT skills including advanced knowledge of Excel (JET reports also an advantage but not essential)
- Strong people management skills with the ability to train staff at varying levels
- Excellent organisational and time management skills
- Exceptional attention to detail with well developed analytical skills
- Strong problem solving skills
- Developed communication skills; e.g. report writing, customer service

Personal Qualities

- Ability to support the Head of Finance in their duties by being a strategic proactive thinker
- Ability to work to tight deadlines on multiple complex issues and remain calm under pressure
- Ability to lead by example
- Outgoing team player with a professional approach able to communicate at all levels
- Conscientious and helpful
- Willingness to learn and participate/provide in-house training
- Willingness to work flexibly to meet deadlines for upcoming projects

Work Requirements

- Actively promotes and maintains the company's high standards for health, safety, environment, quality and equality.
- Actively participating in regular team and company meetings as required.
- Highlighting new working practices which may benefit the company.
- Developing good relationships with clients and suppliers.
- Willingness to maintain Continual Professional Development.
- Developing a good understanding of the company's policies and principles.
- Clean driving license and the ability to travel to global companies.

Competency requirements

Essential competencies that are critical for job success

4.3 Analysing

- Analyses numerical data, verbal data and all other sources of information
- Breaks information into component parts, patterns and relationships
- Probes for further information or greater understanding of a problem
- Makes rational judgements from the available information and analysis
- Produces workable solutions to a range of problems
- Demonstrates an understanding of how one issue may be part of a much larger system

6.1 Planning and organizing

- Sets clearly defined objectives
- Plans activities and projects well in advance and take account of possible changing circumstances
- Manages time effectively
- Identifies and organises resources needed to accomplish tasks
- Monitors performance against deadlines and milestones

4.2 Applying expertise & technology

- Applies specialist and detailed technical expertise
- Develops job knowledge and expertise through continual professional development
- Shares expertise and knowledge with others
- Uses technology you achieve work objectives
- Demonstrates appropriate physical co-ordination and endurance, manual skills, spatial awareness and dexterity
- Demonstrates an understanding of different organisational departments and functions

3.1 Relating and networking

- Establishes good relationships with customers and staff
- Builds wide and effective networks of contacts inside and outside the organization
- Relates well to people at all levels
- Manages conflict
- Uses humour appropriately to enhance relationships with others

Desirable competencies for job success

4.1 Writing and reporting

- Writes clearly, succinctly and correctly
- Writes convincingly in an engaging and expressive manner
- Avoids unnecessary jargon or complicated language
- Writes in a well structured and logical way
- Structures information to meet the needs and understanding of the intended audience

5.2 Creating and Innovating

- Produces new ideas, approaches or insights
- Creates innovative products or designs
- Produces a range of solutions to problems
- Seeks opportunities for organisational improvement
- Devises effective change initiatives