








<b>Risk Assessment</b>	COVID 19	<b>Assessment Reference</b>	SGRA60 A
<b>Date of Assessment</b>	05/05/20	<b>Revision</b>	2
<b>Assessor(s)</b>	Scott Gray	<b>Date of Next Review</b>	April 2021
<b>Description of Task/Activity</b>	Seatronics, Denmore Road, Operations during COVID 19 Pandemic		
<b>Equipment Required</b>	n/a		
<b>Associated Documents</b>	Form/Template - Risk Analysis Matrix (SGRT016)		

People at Risk (Tick which box is effected)									
<b>Employees</b>	<input checked="" type="checkbox"/>	<b>Contractors / Visitors</b>	<input checked="" type="checkbox"/>	<b>Pregnant Workers</b>	<input checked="" type="checkbox"/>	<b>Young Persons</b>	<input type="checkbox"/>	<b>Others</b> (Please specify)	<input type="checkbox"/>

PPE (Tick which box is effected)															
<b>Eyes</b> 	<input checked="" type="checkbox"/>	<b>Hands</b> 	<input checked="" type="checkbox"/>	<b>Ear Protection</b> 	<input type="checkbox"/>	<b>Body / Arms</b> 	<input type="checkbox"/>	<b>Ventilation</b> 	<input checked="" type="checkbox"/>	<b>Footwear</b>  Protective footwear must be worn	<input type="checkbox"/>	<b>Hard Hat</b> 	<input type="checkbox"/>	<b>Other:</b> Please specify	<input type="checkbox"/>

Hazard	Hazard Effect	Pre-Control Measure Risk Score			Existing Controls / Workplace Precautions	Post Control Measure Risk Score			Risk Control System
		L	S	R		L	S	R	
Spread of COVID 19 Coronavirus	Catching COVID 19 Breathing difficulties Death	5.	5	High	Hand washing facilities with soap and water in place.  Stringent hand washing taking place.  Drying of hands with disposable paper towels  Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, light switches, FLT controls and reception area using appropriate cleaning products and methods.  Temperature checks for staff and visitors.  Reduction to workforce to minimum levels in the facility.  Social Distancing -Reducing the number of persons in any work area to	2	5	Medium	Local and national government guidelines  Good Housekeeping  Acteon COVID 19 Digests

Reference No: SGFT010

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Title: Risk Assessment Template



					<p>comply with the 2-metre gap recommended by the Public Health Agency</p> <p>Wearing of disposal gloves when in the workshop environment</p> <p>Wearing of protective snoods when in the workshop environment.</p> <p>If anyone becomes unwell with a new continuous cough or a high temperature in the workplace they will be sent home and advised to follow the stay at home guidance. Line managers will maintain regular contact with staff members during this time.</p> <p>Conference calls to be used instead of face to face meetings</p> <p>Management will promote mental health wellbeing awareness to staff during the Coronavirus outbreak and with additional support &amp;.</p> <p>Seatronics to inform UTEC be of any potential COVID-19 cases as they occur. UTEC informing Seatronics of any protentional COVID-19 cases.</p>			
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**Approval**

<b>Completed By</b>	Scott Gray	<b>Date</b>	5 <sup>th</sup> May 2020
<b>Approved By</b>	Joanne Keilloh	<b>Date</b>	5 <sup>th</sup> May 2020